

**Minutes
Special Meeting
Bolton Lakes Water Pollution Control Authority**

June 5, 2014

7:00 PM

Vernon Town Hall

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Attendees: Chairman Robert Morra, Vice Chairman Daniel Champagne, Members: Mike Morris, Mark Turkington, and Daniel Wright, Alternates Joyce Stille and John Ward. Also present was Marshall Gaston of Fuss & O'Neill, Inc. and David Ignatowicz, Director, Vernon WPCA.

1. CALL TO ORDER

Chairman Robert Morra called the meeting to order at 7:10 P.M. and the Alternate Members were made voting members.

2. PUBLIC COMMENT

None

3. ACCEPTANCE OF MINUTES

The minutes of the April 23, 2014 Public Hearing were reviewed. Dan Champagne, seconded by Joyce Stille, moved to accept the minutes of the April 23, 2014 Public Hearing of the Bolton Lakes Regional Water Pollution Control Authority as presented. Chairman Morra called for a vote. The motion carried unanimously.

The minutes of the April 23, 2014 Regular Meeting were reviewed. Dan Champagne, seconded by Joyce Stille, moved to accept the minutes of the April 23, 2014 Regular Meeting of the Bolton Lakes Regional Water Pollution Control Authority as presented. Chairman Morra called for a vote. The motion carried unanimously.

4. PENDING BUSINESS

A. Status Report of Sewer Project

Financial Report

Joyce Stille updated the BLRWPCA on the overall authorization limits of the sewer project and how the grant/loan percentages are applied to each of the 5 individual phases.

Marshall Gaston reported that CWF Reimbursement Request # 60 was submitted for processing on May 30, 2014. He also noted that RD 4-12 was submitted on May 30, 2014 as well. There was no current activity noted for STEAP.

Phase 3 - Design and Construction Update

A balancing Change Order – 04 was submitted on October 8, 2014 for DEEP review.

Phase 4 – Design and Construction Update

- a. The Contractor has been working on grinder pump start-ups, installing the remaining grinder pumps and pipe testing in non-paved areas and on restoration.
- b. The Contractor has ordered the shed that will house the Bioxide system.
- c. The next activities will be to complete the outstanding electrical connections, finish grinder pump start-ups and establish substantial completion.
- d. A change order to adjust contract time and value is under development
- e. Grinder pump easement acquisitions; 3 in the base contract remain outstanding and 1 along Grier Road is outstanding.

After discussing Phase 4 status, Joyce Stille made a motion to authorize the Chairman to send out letters to allow those property owners in Phase 4 to commence connecting to the sewer and to notify them of related assessment notices as appropriate. Mike Morris seconded. The motion carried unanimously.

Phase 5 – Design and Construction Update

- a. CT DEEP and RD have approved the award packages to Ludlow Construction, the apparent low bidder. A pre-construction meeting is scheduled for 1:00 P.M. on Thursday June 12, 2014 and will be held at the Vernon Town Hall.
- b. Fuss & O'Neill is in the process of addressing CT DEEP easement conditions. The easement was drafted and reviewed by the AG's office and is currently under review by the BLRWPCA. There is a concern that CT DEEP may want to restrict construction activities until the fall. We are waiting for a final decision.
- c. NCDHD has yet to issue construction approval for Phase 5. We are expecting the approval in the near future.
- d. Work by Others:
 - 1. Preparing easements for acquisition. 11 permanent easements remain outstanding.
 - 2. Grinder pump easement acquisitions. To date 55 of 71 easements have been acquired.

B. DEEP Extension

It was noted that the DEEP funding authorization will expire on July 1, 2014 and that DEEP will only authorize a certificate of continuance for six months at a time.

C. Review of Next Steps

Chairman Morra and Marshall Gaston will draft a request to Rural Development for an extension of time on the sewer project until July 1, 2015.

D. Executive Session: Contract Negotiations

No action taken on this item.

5. REPORT OF THE CHAIR

Report covered under previous items.

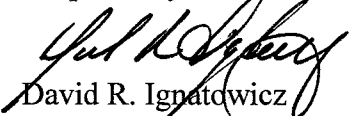
6. ANY ADDITIONAL MATTERS / OTHER BUSINESS

Mark Turkington asked about the permitting process for getting connected to the grinder pumps. Some contractors have questioned the bonding requirements. It was noted that bonds get released once "as-built" drawings for each installation are properly submitted to the BLRWPCA.

7. ADJOURNMENT

A motion was made by Mr. Champagne, seconded by Ms. Stille, to adjourn the meeting at 8:25 P.M. Motion unanimously passed.

Respectfully Submitted,


David R. Ignatowicz
Vernon Staff Representative

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE
APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.